



**Announcement**  
Year 2017 (1<sup>st</sup> Semester)  
Admissions to the Doctor of Philosophy Program  
in Development Administration  
Graduate School of Public Administration  
National Institute of Development Administration

**Call for Applications (Scholarship Applicants)**

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The National Institute of Development Administration (NIDA) is accepting enrollment and scholarship applications for the Doctor of Philosophy Program in Development Administration.

Applications are accepted between **March 20 – June 30, 2017** during office hours (8.30-16.30).

**1. Available Scholarships**

- 1.1 Type I: Recipients are completely exempt from tuition and other fees during the scholarship period and receive a monthly stipend of 10,000 Baht.
- 1.2 Type II: Recipients are completely exempt from tuition fees during the scholarship period.
- 1.3 Type III: Recipients are exempt from half of the tuition fees during the scholarship period.

All three types of scholarships shall have a duration of 3 years starting from the first day of enrolment as student.

**2. Eligibility Requirements for Scholarships and Applicant Qualifications**

2.1 As a minimum qualification applicants must hold a master's degree in any field from a university accredited by the Civil Service Commission of the Royal Thai Government.

2.2 In order to qualify for type I and type II scholarships, applicants must have a minimum GPA of 2.75 in their bachelor's degree and a minimum GPA of 3.25 in their master's degree.

2.3 Applicants that have graduated from a university outside of Thailand must obtain a *Letter of Confirmation on Standard Curriculum for Bachelor's Degree and Master's Degree* from the Commission on Higher Education at the Ministry of Education. This letter can be obtained by submitting a request along with required documents directly to the Bureau of Standards and Evaluation (8th floor) at the Commission on Higher Education, Ministry of Education: 328 SriAyutthaya Rd., Ratchathewi District, Bangkok 10400; 0-2354-5577, 0-2610-5381-2

2.4 Applicants must be proficient in communicating in English throughout the program. English language proficiency must be attested through official TOEFL (<https://www.ets.org/toefl/>) or IELTS (<https://www.ielts.org/>) scores. In addition to official ETS TOEFL scores, NIDA accepts institutional TOEFL ITP scores from 2 institutions only:

- 1) NIDA Graduate School of Language and Communication  
Siam Boromrajakumari Building, 13<sup>th</sup> Fl.  
118 Seri-Thai Rd., Klong Chan, Bangkok, Bangkok 10240  
(Contact Mr. Phanuwat Phumisart at 0-2727-3147 or [phanuw.p@nida.ac.th](mailto:phanuw.p@nida.ac.th) for further information).
- 2) Institute of International Education (IIE)  
6<sup>th</sup> Floor Maneeya Center North  
518/3 Ploenchit Road, Pathumwan, Bangkok 10330  
([SEAinfo@iie.org](mailto:SEAinfo@iie.org), 0-2652-0653)

Applicants may be admitted into the program according to the following plans:

**Plan 1:** Applicants submit application documents including official test scores that meet the following criteria:

- |          |                  |     |          |
|----------|------------------|-----|----------|
| 1) TOEFL | (paper based)    | 550 | or above |
| TOEFL    | (computer based) | 213 | or above |
| TOEFL    | (internet based) | 79  | or above |
| IELTS    |                  | 6.0 | or above |
- 2) Test scores must not be older than 2 years at the time of submission.

Students admitted through plan 1 are not subject to additional conditions.

**Plan 2:** Applicants submit application documents including official test scores that fall into the following criteria:

- |          |                  |     |    |     |
|----------|------------------|-----|----|-----|
| 1) TOEFL | (paper based)    | 530 | to | 549 |
| TOEFL    | (computer based) | 193 | to | 212 |
| TOEFL    | (internet based) | 69  | to | 78  |
| IELTS    |                  | 5.5 | to | 5.9 |
- 2) Test scores must not be older than 2 years at the time of submission.

Students admitted through plan 2 are required to enroll in no less than 2 additional non-credit English language courses according to NIDA regulations.

**Plan 3:** Applicants submit application documents including official test scores that do not meet the proficiency levels of plan 1 or plan 2.

Students admitted through plan 3 are required to enroll in no less than 2 additional non-credit English language courses according to NIDA regulations. They are further required to submit official English language proficiency test scores that meet the following criteria prior to the defense of their doctoral dissertation:

- |          |                  |     |          |
|----------|------------------|-----|----------|
| 1) TOEFL | (paper based)    | 530 | or above |
| TOEFL    | (computer based) | 193 | or above |
| TOEFL    | (internet based) | 69  | or above |
| IELTS    |                  | 5.5 | or above |
- 2) Test scores must not be older than 2 years at the time of submission.

**Exceptions** from the need to provide English language proficiency scores are granted in the following cases:

- 1) Applicants are native English speakers, being born and having permanent residence in a country using English as official language.
- 2) Applicants that have been awarded both their bachelor's and master's degrees from international academic institutions where English was the medium of instruction and study. Such master's degree must not be older than 5 years at the time of registration. In addition, the grade point average for the applicant's bachelor and master's degree must not be below 2.75 and 3.25 respectively.

Proper documentation of proof is required.

**NOTE:** Applicants are responsible to check that application forms are complete and make sure that they qualify for admission as announced above. Applicants whose application documents are incomplete or who do not meet the required qualifications will not be considered for admission and may be expelled at any time if found to be in violation of the above qualifications. Any fees paid are non-refundable.

### **3. Terms and Conditions for Scholarship Recipients**

3.1 Students must maintain a minimum cumulative GPA of 3.30 in each semester. If the GPA falls below this minimum in any semester, the scholarship shall be immediately discontinued.

3.2 If the recipient takes leave of absence, the scholarship shall be immediately terminated. After receiving scholarship, if the recipient resigned, or the student status terminates, or the recipients cannot complete the program as stipulated in the Directives on Education, all the funding paid must be repaid to the institute, unless the Committee decides otherwise.

3.3 If the recipient resigned, or the student status terminates, or the recipients cannot complete the program as stipulated in the Directives on Education, or the recipient ask to cancel the scholarship, all the funding paid must be repaid to the Institute, unless the Committee decides otherwise.

3.4 In the event that scholarship recipients have to repeat any course, they shall not be exempt from the tuition fee for such re-enrolled class.

3.5 In the event that scholarship recipients wish to enroll in any course beyond their study plan, they shall be exempt from the tuition fee of such class upon recommendation by their dissertation advisor only.

3.6 Scholarship recipients shall be exempt from the fee for the first time qualifying examination only. Consecutive attempts shall not be exempt.

3.7 When the scholarship period ends, all remaining fees shall be paid by the student.

3.8 Scholarship recipients shall work for the graduate school or the Institute at least 6 hours per week.

3.9 Copyrights in the dissertation shall be jointly owned by the student and the Institute for a period of five years.

3.10 Scholarship recipients who are international students shall abide by the Institute's health insurance policy. If not, they forfeit their scholarship.

3.11 The doctoral dissertation or parts of it must be published in peer-reviewed academic journals at international level. Conference proceedings are excluded.

#### 4. Application Procedures

4.1 Applicants can print an application form from the school's website <http://gspa.nida.ac.th> or collect the form from the Office of the Doctor of Philosophy Program in Development Administration (International) at 10<sup>th</sup> Floor, Navamindradhiraj Building.

4.2 The application documents must be accompanied by a non-refundable application fee of 1,300 Baht. The application fees can be paid in cash at the Educational Service Division on the 3rd floor of Prince Naradhip Bongsprabandha Building, NIDA, Bangkok, or via bank transfer to

Bank: Bangkok Bank (SWIFT Code: BKKBTHBK)  
Account Name: NIDA, Doctor's Degree and Part-time Master's Degree Program  
School of Public Administration Saving A/C  
Account Number: 9440013895

Applicants using bank transfer are required to attach proof of payment (copy of transfer order) to their application documents. The complete application must be received by the Division during office hours (8:30-16:30 hours) no later than **June 30, 2017**.

#### 5. Required Documents

- 5.1 Completed Application Form
- 5.2 Statement of Purpose
- 5.3 Letter of request for scholarship
- 5.4 Two letters of recommendation
- 5.5 Curriculum Vitae (CV)
- 5.6 Two (1 inch) photos
- 5.7 For foreign applicants: One copy of passport  
For Thai applicants: One copy of ID card and  
One copy of household registration
- 5.8 One copy of bachelor's degree certificate
- 5.9 One copy of bachelor's degree transcript
- 5.10 One copy of master's degree certificate
- 5.11 One copy of master's degree transcript
- 5.12 TOEFL or IELTS documentation with test scores as specified by NIDA's English language proficiency requirements

#### 6. Interview

Applicants will be invited for interviews which will be held **on July 20, 2017 at Meeting Room 3, 10<sup>th</sup> Floor, Navamindradhiraj Building**. The interviews will examine applicants' academic background and competencies as well as other relevant experience as indicated in their enrollment application. For foreign applicants who reside outside Thailand, the admission committee will consider only the application documents.

## 7. Selection Process

Scholarships are awarded to the most qualified applicants only and in accordance with the availability of funds. Selection of applicants is based on the submitted application documents and interviews. Any decisions regarding the awarding of scholarships and admission of students are subject to the discretion of the selection committee. The criteria applied in making these decisions are to be in accordance with official NIDA announcements. Students that have been selected for admission without being offered a scholarship may still register as regular fee paying students.

## 8. Announcement of Successful Applicants

The names of successful applicants will be announced on **August 1, 2017**. Applicants that have not been selected will not be notified.

Announcement as of March 15, 2017.



(Associate Professor Dr. Raweewan Auepanwiriyaikul)  
Vice President for Academic Affairs