

【Appendix】 Required application documents for each graduate school

Graduate School	Instruction	Requirement	Master's program and Doctoral program <60 months (five years consecutively)>	PhD programs <36 months (three years)>
Graduate School of Political Science	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date. Either a score of TOEFL(iBT),TOEFL(PBT), TOEIC, or IELTS(Academic), is required other than that above. ※Copy accepted. Scores are valid for two years after the test date. No minimum score required for admission.	
	Research Plan	<p>●Political Science course Submit the research plans falling into the following 4 themes. ①Describe a reason for application and a future plan after studying Waseda in approximately 1,000 characters in Japanese or 500 words in English. ②Describe what you have learned before applying to the Graduate School of Political Sciences, giving the theme of your graduation thesis, and what you have learned in the field, with approximately 1,000 characters in Japanese or 500 words in English. ③State your research topic and research plan after enrolling and list reference books and materials (no more than five materials), with approximately 1,000 characters in Japanese or 500 words in English. ④Explain how and why you have decided your research topic, including details such as the reason (s) why you focused on it with approximately 1,000 characters in Japanese or 500 words in English.</p> <p>●Public Management course Submit the following five assignments. *All of the themes and questions are provided in only Japanese in the followings. ①入学志願理由と修了後の希望進路を日本語1,000字程度または英語500語程度にまとめて記入 ②早稲田大学大学院政治学研究科に入学前に学んだこと、卒業/修士論文のテーマ、これまでに取り組んできたことを日本語1,000字程度または英語500語程度にまとめて記入 ③研究課題名をあげ、入学後の研究計画を日本語1,000字程度または英語500語程度にまとめ、関連する文献および資料名(主なもの5点以内)を挙げ記入 ④研究課題とした経緯・理由について、着目した理由や背景を日本語1,000字程度または英語500語程度で記入 ⑤修了後の活動計画: 本専攻を修了後の将来における「公共」との関わり方に関する考えを記入(字数制限:A42枚まで)</p>	<p><Academic thesis> 4 copies Submit four copies of academic article about one theme.(e.g., Master's Thesis, or other article with the referee, etc.) <Abstract of academic thesis> 4 copies (approximately 8,000 characters in Japanese or 4,000 words in English) <Planned Title for Your Doctoral Dissertation> 1 copy State the tentative title for Doctoral dissertation in Japanese and English, and answer the questions below. Your answers should be written with approximately 10,000 characters in Japanese or 5,000 words in English. ●Setting Subject [Hypothesis] With what question are you going to write your doctoral dissertation and what are you going to demonstrate? [Preceding Study] What has been said regarding the subject so far? [Process] By what process (logical layout) are you going to verify your hypothesis? [Method]What method (reference books, statistical processing, data analysis, interview) are you going to use for the verification of your hypothesis? ●Composition of Your Doctoral Dissertation [Composition]Write the main composition (structure of chapters) of your doctoral dissertation. ●References ※First, write the author's name in the Latin alphabet (Last name only. If there is no author's name, write the first meaningful sentence of the title. If it is in Kanji or any other alphabet, translate it to the Latin alphabet). Next, input one half-width space, the year of publication, a colon, another half-width space and then the complete bibliographic data (no need to transliterate). The authors' names should be listed in alphabetical order. This does not have to be a complete list of references. List only reference materials which are necessary for writing your doctoral dissertation, are available to read by others and which you plan to use. [Theoretical References] References for the method and the view point. [Materials] References to support your hypothesis.</p>	
	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS(Academic). ※ Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	<p>●Political Science course Submit the research plans falling into the following 4 themes. ①Describe a reason for application in approximately 500 words in English. ②Describe what you have learned before applying to the Graduate School of Political Sciences, giving the theme of your graduation thesis, and what you have learned in the field, with approximately 500 words in English. ③State your research topic and research plan after enrolling and list reference books and materials (no more than five materials), with approximately 500 words in English. ④Explain how and why you have decided your research topic, including details such as the reason (s) why you focused on it with approximately 500 words in English.</p>	<p><Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy It should be written with approximately 4,000 words in English. *Submit two samples of academic writing related to the specialized field if the Master's thesis and abstract are not yet complete. A)Content/Format: It must be written for specific themes in standard formatting for academic papers. B)Length: One material should be written with approximately 4,000 words in English. C) Total number of submissions: 1 copy <Planned Title for Your Doctoral Dissertation> 1 copy State the tentative title for Doctoral dissertation in Japanese and English, and answer the questions below. Your answers should be written with approximately 5,000 words in English. ●Setting Subject [Hypothesis] With what question are you going to write your doctoral dissertation and what are you going to demonstrate? [Preceding Study] What has been said regarding the subject so far? [Process] By what process (logical layout) are you going to verify your hypothesis? [Method]What method (reference books, statistical processing, data analysis, interview) are you going to use for the verification of your hypothesis? ●Composition of Your Doctoral Dissertation [Composition]Write the main composition (structure of chapters) of your doctoral dissertation. ●References ※First, write the author's name in the Latin alphabet (Last name only. If there is no author's name, write the first meaningful sentence of the title. If it is in Kanji or any other alphabet, translate it to the Latin alphabet). Next, input one half-width space, the year of publication, a colon, another half-width space and then the complete bibliographic data (no need to transliterate). The authors' names should be listed in alphabetical order. This does not have to be a complete list of references. List only reference materials which are necessary for writing your doctoral dissertation, are available to read by others and which you plan to use. [Theoretical References] References for the method and the view point. [Materials] References to support your hypothesis.</p>

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Graduate School	Instruction	Requirement	Master's program and Doctoral program <60 months (five years consecutively)>	PhD programs <36 months (three years)>
Graduate School of Economics	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date. Either a score of TOEFL(iBT),TOEFL(PBT), TOEIC, or IELTS(Academic), is required other than that above. ※Copy accepted. Scores are valid for two years after the test date. No minimum score required for admission.	
		Research Plan	<p><Research Plan> 1 copy State your research plan in A4 horizontal format up to approximately 2,000 characters in Japanese Contents: name, desired course and research area, research topic you want to study after admission, reason for selection of the topic, what you have previously studied on the topic, the future research plan, career planning after graduation, and reference sources.</p> <p><Research outputs, such as graduation thesis, working paper etc. on Economics> 1 copy (photocopy accepted) Research outputs, such as graduation thesis, working paper etc. on Economics meeting the thesis format requirements. Only single-authored papers are eligible.</p>	<p><Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy State your research plan in A4 horizontal format up to approximately 2,000 characters in Japanese or 1,000 words in English. <Review of Master's thesis by your supervisor> 1 copy It must be written in Japanese or English with your supervisor's handwritten signature. *When you expect to graduate with the Master's degree and have not yet completed your thesis and thesis outline, other research outputs, such as articles, working paper etc. on Economics meeting the thesis format requirements, are also acceptable. Only single-authored papers are eligible. <Research Plan for Doctoral dissertation> 1 copy State your research plan in A4 horizontal format up to approximately 4,000 characters in Japanese Contents: name; desired supervisors: primary supervisor, sub-supervisors for the first and second choice); research title and description; reference sources. *Must choose your desired primary supervisor and sub-supervisor you choose first.</p>
	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS(Academic). ※ Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	<p><Research Plan> 1 copy State your research plan in A4 horizontal format up to approximately 1,000 words in English. Contents: name, desired course and research area, research topic you want to study after admission, reason for selection of the topic, what you have previously studied on the topic, the future research plan, career planning after graduation, and reference sources. <Research output, such as graduation thesis, working paper etc., on Economics> 1 copy (photocopy accepted) Research output, such as graduation thesis, working paper etc., on Economics meeting the thesis format requirements. Only single-authored papers are eligible.</p>	<p><Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy State your research plan in A4 horizontal format up to approximately 2,000 characters in Japanese or 1,000 words in English. <Review of Master's thesis by your supervisor> 1 copy It must be written in Japanese or English with your supervisor's handwritten signature. *When you expect to graduate with the Master's degree and have not yet completed your thesis and thesis outline, other research outputs, such as articles, working paper etc. on Economics meeting the thesis format requirements, are also acceptable. Only single-authored papers are eligible. <Research Plan for Doctoral dissertation> 1 copy State your research plan in A4 horizontal format up to approximately 2,000 words in English. Contents: name; desired supervisors: primary supervisor; sub-supervisors for the first and second choice); research title and description; reference sources. *Must choose your desired primary supervisor and sub-supervisor you choose first.</p>
Graduate School of Law	Japanese-based Program	Language	Submit either one of the followings. *Copy accepted. Expired certificate is acceptable. ① "Result Notification (合否結果通知書)" indicating JLPT Level 1/N1 ② "Score Report (成績通知書)" indicating more than 260 pts (excluding the Writing section score) on the "Japanese as a Foreign Language" portion of the EJU score.	
		Research Plan	State your reason for application, your research theme at the Graduate School of Law, what you have studied related to your research theme, and your research plans after the admission with approximately 2,000 characters in Japanese.	<p><Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy *The Master's Thesis must be written within 2 years before the date of your application submission. If the Master's thesis was written more than 2 years ago, submit the revised version. *If your thesis and thesis outline is not completed at the time of application, submit the manuscript you have made by the time of submission and state the fact that it is not completed. <Research Plan for Doctoral Dissertation> 1 copy State your research plan in A4 horizontal format up to approximately 2,000 characters in Japanese. List the citing sources at the end of the document when using references in</p>
	Other specific requirements	Submit a statement describing your academic background in Law, such as degrees in the legal field, etc. (free format)		
Graduate School of Education	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date.	
		Research Plan	Submit a research plan with approximately 1,000 characters in Japanese.	<p><Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy It must be written in Japanese and his or her own handwriting within 4 pages of "原稿用紙400字". <Research Plan for Doctoral dissertation> 1 copy It must be written in Japanese and his or her own handwriting within 12 pages of "原稿用紙400字".</p>
Graduate School of Commerce	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date. Either a score of TOEFL(iBT),TOEFL(PBT), TOEIC, or IELTS(Academic), is required other than that above. ※Copy accepted. Scores are valid for two years after the test date. No minimum score required for admission.	
		Research Plan	Submit a research plan with approximately 1,000 characters in Japanese, not including charts and graphs.	<p><Master's Thesis> 1 copy <Summary of Master's Thesis> 1 copy *Submit only if you have not yet completed the master's thesis at the time of application. <Research Proposal for Doctoral Dissertation> 1 copy Write about research plan in 4,000 characters in Japanese or 1,000 words in English stated applicants name, first and second choice of research project including the research theme. The reference must be stated at the end. <Publication/Paper> at most 3 *Submit the original photocopies of major publications/research paper written except master's thesis on the list if you have. Submit the translation if the publication is written other than Japanese or English.</p>
	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS(Academic). ※ Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	<p><Master's Thesis> 1 copy <Summary of Master's Thesis> 1 copy *Submit only if you have not yet completed the master's thesis at the time of application. <Research Proposal for Doctoral Dissertation> 1 copy Write about research plan in 4,000 characters in Japanese or 1,000 words in English stated applicants name, first and second choice of research project including the research theme. The reference must be stated at the end. <Publication/Paper> at most 3 *Submit the original photocopies of major publications/research paper written except master's thesis on the list if you have. Submit the translation if the publication is written other than Japanese or English.</p>	

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Graduate School	Instruction	Requirement	Master's program and Doctoral program <60 months (five years consecutively)>	PhD programs <36 months (three years)>
Graduate School of Fundamental Science and Engineering; Graduate School of Creative Science and Engineering;	Japanese-based Program	Language	None (Japanese language skills are judged in essay and interview exams.)	
		Research Plan	Submit a research plan with approximately 1,000 characters in Japanese or 250 words in English, not including charts and graphs.	<Master's Thesis> 1 copy <Master's Thesis Outline> 1 copy 1 copy: outline should be approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs. *Submit the Master's thesis proposal if it is not yet complete. It should be written with approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs. <Research Plan for Doctoral dissertation> 1 copy It should be written with approximately 10,000 characters in Japanese or 2,500 words in English, not including charts and graphs. The research theme must be specified.
Graduate School of Advanced Science and Engineering	English-based Program	Language	Either score card: over 71 pts for TOEFL iBT, over 680 pts for TOEIC L&R, OR a band score of 6.0 or higher for IELTS Academic. *Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	Submit a research plan with approximately 1,000 characters in Japanese or 250 words in English, not including charts and graphs.	<Master's Thesis> 1 copy <Master's Thesis Outline> 1 copy 1 copy: outline should be approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs. *Submit the Master's thesis proposal if it is not yet complete. It should be written with approximately 8,000 characters in Japanese or 2,000 words in English, not including charts and graphs. <Research Plan for Doctoral dissertation> 1 copy It should be written with approximately 10,000 characters in Japanese or 2,500 words in English, not including charts and graphs. The research theme needs to be specified.
Graduate School of Social Sciences	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate *Copy accepted. No expiry date.	
		Research Plan	/	<Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy It should be written with approximately 2,000 characters in Japanese. <Research Plan for Doctoral dissertation> 1 copy It should be written with approximately 4,000 characters in Japanese, including a title, references, and notes. *For those who are expected to graduate with the Master's degree and are unable to submit the Master's thesis at time of application, submit the following three materials. <Writing Plan for Master's thesis> 1 copy It should be written in Japanese with no word limit. <An interim meeting report on the progress of the Master's thesis> 1 copy It should be written in Japanese. There is no need for the interim report if the interim meeting is not held. <Research Plan for Doctoral dissertation> 1 copy It should be written with approximately 4,000 characters in Japanese, including a title, references, and notes.
Graduate School of Human Sciences	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate *Copy accepted. No expiry date. Either a score of TOEFL(iBT),TOEFL(PBT), TOEIC, or IELTS(Academic), is required other than that above. *Copy accepted. Scores are valid for two years after the test date. No minimum score required for admission.	
		Research Plan	*State reasons for application, what you have previously studied on the topic, and research plan after admission including an explanation of research activities and graduate thesis, etc. *Letters must be minimum of 2,000 characters and no more than 4,000 characters (Citations sources are not included in the word count limit, if any).	/
Graduate School of Sports Sciences	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate *Copy accepted. No expiry date. Either a score of TOEFL(iBT),TOEFL(PBT), TOEIC, or IELTS(Academic), is required other than that above. *Copy accepted. Scores are valid for two years after the test date. No minimum score required for admission.	
		Research Plan	/	<Abstract of Master's Thesis> 1 copy Submit 1 copy with A4 horizontal format up to approximately 2,000 characters in Japanese (handwriting only). <Research Plan for Doctoral dissertation> 1 copy Submit 1 copy with A4 horizontal format up to approximately 4,000 characters in Japanese (handwriting only). *For those who are expected to graduate with the Master's degree and have not yet completed the Master's thesis/outline at the time of application, submit one copy of "Outline of Research Achievements, such as thesis, you have made by application submission". It must be written in A4 horizontal format up to approximately 2,000 characters and handwriting in Japanese.
Graduate School of International Culture and Communication Studies	English-based Program	Language	Either a score of over 577 pts for TOEFL-PBT, over 90 pts for TOEFL-iBT, over 800 pts for TOEIC or a band score of 6.5 or higher for IELTS(Academic). *Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	/	<Master's Thesis> 1 copy <Abstract of Master's Thesis> 1 copy It should be written with approximately 1,000 words in English. <Research Plan for Doctoral dissertation> 1 copy It should be written with approximately 1,000-1,500 words in English, without including a title, references, and notes. <Career Plan> It should be written with approximately 200 words in English. <List of Research Achievement> Submission is optional. <Research Achievement> If there are any publications other than the Master's Thesis, you may submit a maximum number of three additional research outputs (an original or photocopy). *Submit the translation if the publication/paper is written in other than Japanese or English.
	Other specific requirements	<Note> Applicants may be contacted by your desired supervisor, such as via an email, upon the first selection, documentary screening.		

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Graduate School	Instruction	Requirement	Master's program and Doctoral program <60 months (five years consecutively)>	PhD programs <36 months (three years)>
Graduate School of Asia-Pacific Studies	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date.	
		Research Plan	Please describe in detail the research plan which you wish to pursue at GSAPS, including the theme, approach, and methods, etc. which you intend to use. Also, please write a list of references. The list of references is not included into the number of characters. (2,000 characters or less)	<Master's Thesis> 1 copy *If you have not yet completed your thesis, submit the manuscript you have made by the time of submission. <Master's Thesis Outline> 1 copy *It should be written with no more than 12,000 characters in Japanese. *If you have not yet completed your thesis, submit the manuscript you have made by the time of submission. <Research Achievement> 1 copy If there are any publications other than the Master's Thesis, you may submit a maximum number of two additional research outputs (one copy for each), if applicable. <List of Research Achievement> 1 copy ※This submission is optional, and it's not too long to all fit on one page. <Research Plan for Doctoral dissertation> Please write on each of the following topics. The total word count for all the four topics should not exceed 4,000 characters in Japanese. 1. The central issue, topic, theme or hypothesis you wish to research 2. How you compare it to existing research (How is it different, how will it expand the current body of knowledge?) 3. How you propose to approach it; what methods you intend to use 4. Your future goals upon completion of the program
	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS. ※Copy accepted. Scores are valid for two years after the test date.	
		Research Plan	Please describe in detail the research plan which you wish to pursue at GSAPS, including the theme, approach, and methods, etc. which you intend to use. Also, please write a list of references. The list of references is not included into the number of words. (800 words or less)	<Master's Thesis> 1 copy *If you have not yet completed your thesis, submit the manuscript you have made by the time of submission. <Master's Thesis Outline> 1 copy *It should be written with no more than 5,000 words in English (double-spaced). *If you have not yet completed your thesis, submit the manuscript you have made by the time of submission. <Research Achievement> 1 copy If there are any publications other than the Master's Thesis, you may submit a maximum number of two additional research outputs (one copy for each), if applicable. <List of Research Achievement> 1 copy ※This submission is optional, and it's not too long to all fit on one page. <Research Plan for Doctoral dissertation> Please write on each of the following topics. The total word count for all the four topics should not exceed 1,600 words in English. 1. The central issue, topic, theme or hypothesis you wish to research 2. How you compare it to existing research (How is it different, how will it expand the current body of knowledge?) 3. How you propose to approach it; what methods you intend to use 4. Your future goals upon completion of the program
Other specific requirements		<Note> Those who apply to Graduate School of Asia-Pacific Studies may be contacted by your desired supervisor, such as via an email, upon the first selection, documentary screening.		
Graduate School of Japanese Applied Linguistics	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date.	
		Research Plan	Describe specific details with approximately 2,000 characters in Japanese. *The statement cannot exceed 2,000 characters in length even with citing sources.	
	Other specific requirements		● "Video Presentation (DVD)" Record and submit a DVD of your presentation about the following topics. Theme: Reason for Application and Research Plan Submission: CD-R or DVD discs are acceptable. Recording Guideline: One copy; Total running length minimum 10 to 20 min.; Image must be the applicant's clear bust shot (upper body). ● Assignments related for Japanese language education: Answer to "Theme 1" and "Theme 2" in Japanese. *All of the themes and questions are provided in only Japanese in the followings. 課題1、課題2について、必ず日本語で作成してください。ワープロ等の使用可。 【課題1】次の課題について、2,000字程度(参考文献や引用文献等の字数も含む)であなたの考えを述べなさい。 海外で行われる日本語教育だからこそ意義がある点について、あなたの考えを述べなさい。 【課題2】次の3つの課題すべてについて、各1,000字程度(参考文献や引用文献等の字数も含む)で述べなさい。解答の際には、各問題で指定された3語に下線を引きなさい。 ①課題2-1: 日本語の語種について、次の3語を用いて述べなさい。外来語、漢語、和語 ②課題2-2: トピック・シラバスについて、次の3語を用いて述べなさい。学習活動、コミュニケーション、分類 ③課題2-3: 日本語教育と社会文化的アプローチとの関係について、次の3語を用いて述べなさい。学習、知識、文脈	
Graduate School of Information, Production and Systems	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date.	
		Research Plan		Describe your desired research plan with an outline describing general background information, purpose, objective, novelty and validity, etc. up to approximately 1,000 characters in Japanese.
Graduate School of Information, Production and Systems	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS(Academic). ※Copy accepted. Scores are valid for two years after the test date.	
		Research Plan		Describe your desired research plan with an outline describing general background information, purpose, objective, novelty and validity, etc. up to approximately 500 words in English.
Graduate School of Environment and Energy Engineering	Japanese-based Program	Language	N1/Level 1 Japanese Language Proficiency Certificate ※Copy accepted. No expiry date.	
		Research Plan	Describe your desired research themes and outline of research activities up to approximately 1,000 characters in length.	Describe your research theme and outline of research activities after enrolling the PhD course up to approximately 1,000 characters in length.
	English-based Program	Language	Either score card: over 90 pts for TOEFL-iBT, over 577 pts for TOEFL-PBT, over 800 pts for TOEIC, OR a band score of 6.5 or higher for IELTS(Academic). ※Copy accepted. Scores are valid for two years after the test date.	
		Research Plan		Describe your research theme and outline of research activities after enrolling the PhD course up to approximately 500 characters in length.
Other specific requirements		"Outline for Activities and Accomplishments" 1 copy Describe the above topics up to approximately 500 words in English.		