**Ireland Fellows Programme – Asia - Stage 1 Application Form 2021/22**

**ONLY TYPED APPLICATIONS SUBMITTED BY EMAIL ARE ACCEPTABLE**

**The closing date for receipt of Stage 1 applications and accompanying documents is 13 September 2020.**

**Applications should be submitted by email to the relevant Embassy of Ireland (see page 5 of the Guidance Note for contact details).**

Before completing this Application Form, please carefully read the [Guidance Note for Applicants](https://www.irishaidfellowships.ie/sites/default/files/are-you-eligible/ireland_fellows_programme_asia_2021-22_stage_1_guidance_note.pdf)

**Have you included a scanned copy of the following documents with your application?**

1. Your passport (only the identity page is required), or other official identification document if you do not have a passport at this time.

2. Your undergraduate degree award certificate.

3. Your undergraduate degree academic transcript, if available at this time. Please also include the explanation of the grading system, where provided with your transcript or otherwise available.

4. Your English language test (IELTS) certificate, if you have one at this time. Only certificates dated September 2019 or later are acceptable

If you already have an English language test result from an exam other than the IELTS exam, this may also be accepted. Please include your certificate with your application form.

**Your application will not be valid unless copies of documents 1 and 2 above are included.**

*Where did you hear about the Fellowship Programme?*  *Social Media (please specify Facebook, Twitter, Whatsapp…)*

*University/College*  *Word of Mouth*

*Radio/Newspaper*

*Government Source (please specify)*

*Other (please specify)*      

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| **1. Personal information:** | | ***Embassy Code No.*** |
| **Surname** |  | |
| **First or given name** *as it appears on your passport or official document* |  | |
| **Gender** |  | |
| **Nationality** |  | |
| **Country of residence** |  | |
| **Date of birth** (day/month/year) | /    / | |
| **Contact details**  **Phone no.**  **Main email address** *– it is vital that we can communicate with you by email. Please provide the email address that you most regularly check. If this is a work address, please also provide your personal email address.* | | |
| **Have you ever previously applied for any of Ireland’s Fellowship Programmes?**  Yes  No  If yes, please list year(s) in which you previously applied and indicate if you were successful: | | |
| ***For Embassy use only:*** | | |

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| **2. Education:** | |
| **Highest education award attained**  (e.g. bachelors/diploma…) |  |
| **University/College name and location** |  |
| **Dates (from-to) your undergraduate qualification must have been awarded by 2009 or later** | From (month/year)    /  to (month/year)    /  Total number of years |
| **Final overall grade achieved**  *Please provide final GPA score if available* | Grade  GPA score  GPA scale |
| **Field** (e.g. engineering, social science,…) |  |
| **Other higher education award attained** | Bachelors/diploma…  University/College  Year  Final overall grade  Field |
| **IELTS test results (if available)**  Date of test: (day/month/year)  ***Must be dated September 2019 or later*** | **Date:**    /    /      (Day/Month/Year)  **Overall score:**  Writing score:  Reading score:  Speaking score:  Listening score: |
| **If you have the results of another English language test (e.g. TOEFL), please provide details here** | **Name of test:**  **Date:**  **Overall score:** |
| ***For Embassy use only:*** | |

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| **3. Work Experience: *Please refer to*** [***Guidance Note for Applicants***](https://www.irishaidfellowships.ie/sites/default/files/are-you-eligible/ireland_fellows_programme_asia_2021-22_stage_1_guidance_note.pdf) | |
| **A) Your employing organisation\*** | |
| **Current Job title** |  |
| **How long have you worked with this organisation?** | years and    months |
| **B) If applicable, list in chronological order any previous positions you have held with this organisation, indicating your job title and start and finish dates (month/year).** | |
| **Job title** | **(month/year)** |
|  | /      to    / |
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| **C) If you have previous work experience outside the organisation where you currently work, please state your job title and start and finish dates (months/years). This may include internships. If you are currently unemployed, please include your previous work experience here.** | |
| **Job title** | **(month/year)** |
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| **D) Total number of years’ relevant work experience**  *Please provide the total number of years of work experience that is directly relevant to your proposed programme(s) of study.* | years and    months |
| **E)** Please provide brief details of leadership positions you hold or have held in the past (e.g. in work, in volunteer work, within social activism, in community organisations, as class/work representative, or college roles). | |
| **Position** | **(month/year)** |
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| ***For Embassy use only:*** | |

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| **4. Master’s programme choices in Ireland:**  *Please ensure you have carefully read through the* [***Directory of Eligible Programmes***](https://www.irishaidfellowships.ie/sites/default/files/are-you-eligible/ireland_fellows_programme_directory_of_programmes_2021-22_0.pdf) *and the*[***Guidance Note for Applicants***](https://www.irishaidfellowships.ie/sites/default/files/are-you-eligible/ireland_fellows_programme_asia_2021-22_stage_1_guidance_note.pdf)*before completing this question.* | | | |
|  | **University/college name** | **Full programme title** | **Programme code**  *Can be found on HEI master’s programme website* |
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| ***For Embassy use only:*** | | | |

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| **5. Why do you wish to be considered for a Fellowship in Ireland?**  *In 250 words or less, please explain your motivation for applying for this Fellowship, with reference to how the specific programmes of study in Ireland which you have chosen would assist you in your career aspirations; how they would help you work towards achieving your country’s national SDG goals; and how you would propose to develop links between your country and Ireland.* *Do not exceed the word limit.* |
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| ***For Embassy use only:*** |

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| **DECLARATION** |
| **I acknowledge that the information and documents I submit as part of my application will be shared with:**   1. **the management agency for the Ireland Fellows Programme** 2. **the Irish Embassy, and** 3. **the Irish Department of Foreign Affairs**   **When your application form is received, we create a record in your name, which contains much of the personal information you have supplied. This personal record is used solely in processing your candidature. Such information held is subject to the rights and obligations set out in the Data Protection Act 2018 and the General Data Protection Regulation (GDPR).**  The Ireland Fellows Programme is fully funded by the Irish Government and is offered under the auspices of the Department of Foreign Affairs (DFA). It aligns with the Irish Government’s commitment under Global Ireland and the national implementation plan for the Sustainable Development Goals (SDGs), Ireland's Policy for International Development, and Ireland's International Education Strategy.  The Department of Foreign Affairs (the Department) is committed to protecting your personal data and your privacy. This Data Privacy Notice lets you know how, and why, we use your personal information.  The Department has identified Article 6(1)(e) of the GDPR and Section 38(1)(b) of the Data Protection Act 2018 as lawful bases for processing your personal data. Section 38(1) provides that processing of personal data is lawful to the extent that it is necessary and proportionate for the administration of any non-statutory scheme, programme or funds where the legal basis is a function of a controller conferred by or under an enactment or the Constitution”. In addition to the provisions of [Bunreacht na hÉireann/the Constitution of Ireland](http://www.irishstatutebook.ie/eli/cons/en/html#part7) and the International Treaties which guide Ireland’s foreign policy work, the power to collect and process data, is bestowed to the Department by The Ministers & Secretaries Acts 1924 to 2017.  Information on your rights under the GDPR, including the contact details of the Department’s Data Protection Officer, can be found here:  <https://www.dfa.ie/media/dfa/alldfawebsitemedia/aboutus/Data-Privacy-Notice.pdf>  The Department reserves the right to amend this privacy notice and an updated notice will be issued where required.  I have read and understand the following:  **We do not ask whether applicants have a criminal record at the application stage. However, applicants should note that a criminal record may be a reason for a refusal of a visa or for entry to Ireland. If an applicant has a query about this, they are advised to contact the relevant Irish Embassy.**  **I certify that all the information I have given is true, complete and accurate to the best of my knowledge.**  **Name**  **Date:**     /       /       (Day/Month/Year) |

Appendix

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| **Our Development Policy is aligned with SDG 16 on building effective, accountable and inclusive institutions at all levels, and we are encouraging applications from the broadest possible base.**  If you have a disability or belong to a minority or disadvantaged group, you are invited to disclose this information here if you wish. All disclosures will be treated in confidence and will not negatively affect your application. |
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| Information disclosed here will be used to create anonymous, summary statistics which we use for internal monitoring and reporting.  If you have disclosed a disability, and you are successful in your application for a Fellowship award, we may follow up with you on information you provide here, and with your consent will provide such details to the management agency for the Ireland Fellows Programme, so that any necessary supports can be arranged.  If you do not choose to disclose a disability here, you may do so at a later stage in the application process.  Please tick the box to explicitly consent to the Department using the personal information you have provided in this section for the purposes outlined above. You may withdraw this consent by contacting the Embassy of Ireland you have made your application to. |