

Application Guidelines for Graduate Admissions

For September 2021 (Doctoral Program) International Enrollment
Graduate School of Engineering
Kyoto University of Advanced Science

Admissions Policy

The Graduate School of Kyoto University of Advanced Science (KUAS) seeks applicants with a strong desire to contribute to global society through high-level scholarship and the acquisition of advanced knowledge and expertise in their field of specialization.

The Graduate School of Engineering invites applications from candidates wishing to further develop their specialized technical knowledge and research ability previously acquired in a master's program, to improve their comprehensive understanding of science and technology, to refine their ability to communicate effectively in the research community, and to take the initiative in solving complex and compound problems at the forefront of knowledge. In particular, applicants should:

01

be eager to tackle complex contemporary issues and find innovative solutions contributing to the future of society from a global perspective;

02

have obtained a master's degree or equivalent qualification with specialized knowledge in fields related to mechanical and electrical engineering; and

03

be strongly motivated to confront a multitude of issues by pursuing the highest level of scientific and academic expertise in their chosen field.

Graduation Requirements

To complete the Doctor of Engineering program, students are required to enroll at KUAS for a period of three years, which is equivalent to six full-time semesters of instruction. Students must obtain at least 36 credits and complete a doctoral dissertation that must be approved by the supervisor as well as pass a final examination to be conferred a Doctor of Engineering degree from KUAS.

*The Doctoral Program is a three-year program.

Non-discrimination Policy

KUAS welcomes any prospective students wishing to start their graduate education from September 2021, regardless of age, gender, ethnic background, religion, nationality or place of residence.

About these Guidelines

These Guidelines provide an outline of eligibility requirements and application procedures, and are intended to act as a helpful resource for those considering applying to KUAS.

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Graduate Program Application Timelines

Early Entry

Prior supervisor consent request ^{*1} :	September 1 to September 30, 2020
Applications open:	October 1, 2020
Applications close:	October 31, 2020
Interviews (online):	Mid-November to mid-December
Offers and scholarship proposals released:	December 23, 2020
Final offer acceptance deadline:	January 31, 2021

Regular Entry

Prior supervisor consent request ^{*1} :	December 1, 2020 to January 17, 2021
Applications open:	January 18, 2021
Applications close:	February 26, 2021
Interviews (online):	March
Offers and scholarship proposals released:	April 12, 2021
Final offer acceptance deadline:	May 6, 2021

Enrollment: September 2021

^{*1} Applicants must obtain prior consent from their prospective supervisor **before submitting an application**. Evaluating candidates for consent takes time and may involve additional questions, so we recommend that this procedure be performed well in advance. Applicants will be provided with their consent results no later than October 12, 2020 for Early Entry or January 29, 2021 for Regular Entry.

Result Announcement Dates

Early Entry:	December 23, 2020
Regular Entry:	April 12, 2021

*Applicants can only apply for one of the two application periods indicated above.

*All dates are stated in Japanese Standard Time.

Application Fee

The application fee is 5,000 JPY (non-refundable).

International Payments

In the case of international payments, the application fee is payable with a credit/debit card or other international payment options available through Flywire. Please complete the payment by selecting Flywire at the time of payment. KUAS utilizes Flywire for the processing of our international students' school fees. Flywire allows for payment from most banks, offers competitive exchange rates, and provides 24-hour user support.

If you are from one of the countries indicated below, please give careful attention to the following notes.

China: An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

Vietnam: An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

In the following countries, some international payment options, including credit/debit cards, are not available. If you are from one of these countries, please use an international bank wire payment option.

Republic of Albania, Republic of Angola, Republic of Belarus, Republic of Cuba, Falkland Islands, Republic of Honduras, Islamic Republic of Mauritania, Republic of Nicaragua, Turkmenistan, Bolivarian Republic of Venezuela, Western Sahara, Republic of Zambia, Republic of Zimbabwe

Domestic Payments

In the case of domestic payments, the application fee should be paid through the SB Payment Service. The SB Payment Service allows for credit card and other payment options. Please complete the payment by selecting the SB Payment Service at the time of payment. Domestic payment can not be made through Flywire.

NOTE:

*Waiver Policy: the application fee will not be waived under any circumstances.

*The application fee must be paid by 23:59 Japan Standard Time on your designated online application closing date. (Refer to Page 4 to check which online application closing date applies to you).

Application Process and Steps:

Step 1. Check your eligibility

- a) Check the academic requirements
- b) Check the English language requirements

Step 2. Obtain supervisor consent

All applicants must obtain prior consent from prospective supervisor before submitting their application. This is to ensure that they can have proper supervision for their desired research topic during their study at KUAS.

Step 3. Prepare the required documents

Application essay, academic transcripts, and other documents

Step 4. Apply online

- a) Complete the Online Application
- b) Upload the required documents
- c) Pay the application fee

Step 5. Take an online interview

Application Eligibility

Applicants **MUST** fulfill the following requirements of both a) and b):

a) Academic Entry Requirements:

Applicants must have or be expected to have an academic background that satisfies at least one of the following educational criteria by the time of their enrollment at KUAS.

Applicants must:

- **have a master's degree or a professional degree;**
- **have received a degree equivalent to a master's degree or a professional degree outside Japan;**
- **have received a degree equivalent to a master's degree or a professional degree by completing a program approved by the Minister of Education, Culture, Sports, Science and Technology of Japan at the Japanese campus of an educational institution headquartered overseas;**
- **have received a degree equivalent to a master's degree or a professional degree through the completion of a distance learning program offered by an overseas school in Japan;**
- **have received a degree equivalent to a master's degree through the completion of a program at the United Nations University;**
- **have graduated from university and been engaged in research at a university, research institute, etc. for two years or more. Also, the applicant shall have been recognized by the graduate school as having scholastic ability equivalent to that of a master's graduate;**
- **have been designated by the Minister of Education, Culture, Sports, Science and Technology of Japan as meeting requirements; or**
- **be at least 24 years old and approved through the graduate school's individual screening procedures.**

The above criteria are based on the academic requirements stipulated by Japanese educational laws.

Submission of documents to prove at least one of the above educational criteria is required before enrolling at KUAS. If you have other educational qualifications, please consult the International Admissions Office before applying. For more details, please contact the International Admissions Office before sending an application.

Enrollment: September 2021

b)English Language Requirements:

Applicants must meet the minimum scores stated in the table below. At KUAS' Graduate School of Engineering, English is the language of instruction. The Graduate School does not offer an English as a Second Language (ESL) program. Therefore, all applicants must prove that they can thrive in an English academic environment before enrollment. KUAS accepts the following English proficiency test scores.

Test	Minimum Score
Test of English as a Foreign Language (TOEFL)	Internet-based (iBT): 80
International English Language Testing System (IELTS)	Academic overall band score: 6.0
Pearson Test of English (PTE)	Academic: 50

TOEFL iBT

KUAS accepts MyBest™ scores in addition to TOEFL iBT scores from a single test date. For further information, visit www.toefl.org.

IELTS

For information about this test and its registration procedures, contact the IELTS Office, University of Cambridge Local Examination Syndicate at www.ielts.org.

PTE

For information about the Pearson Test of English, visit www.pearsonpte.com.

*If an applicant is unable to take these tests in their region or country, we ask that they consult with the International Admissions Office immediately.

EXEMPTIONS: Exemptions are granted to applicants^{*1} with degrees from the U.S., Australia, Canada (except Quebec), New Zealand, Singapore, Ireland, and the United Kingdom (England, Scotland, Northern Ireland, Wales) and/or applicants^{*2} whose first language is English.

^{*1}: If you are an applicant who has an international equivalent degree from a university of recognized standing in a country in which all educational instruction is provided in English or ^{*2}: an applicant who has not earned a degree from a university in the above-mentioned English-speaking countries, you MUST submit an English proficiency waiver request along with a letter from one of your college/university teachers who has evaluated your English proficiency. Please upload this letter to your application. Please bear in mind that you will be asked to take an interview in which several teachers will verify your English abilities. If your English proficiency is judged to be insufficient, you may be disqualified from receiving a waiver.

Prior Supervisor Consent

All applicants must contact the International Admissions Office through our Online Application System called The Admissions Office (TAO) in order to obtain prior consent from one prospective supervisor before submitting an application.

Please go to the “Admission & Aid” page on our website and click the “Apply” button in the Graduate section to submit your consent request. You need to upload your CV with specific academic information, a detailed research plan, complete copies of your undergraduate and graduate transcripts, and a list of research achievements (if any). Our standardized CV form is available from the "Apply" page on our website. Please download this form and use it to create your CV.

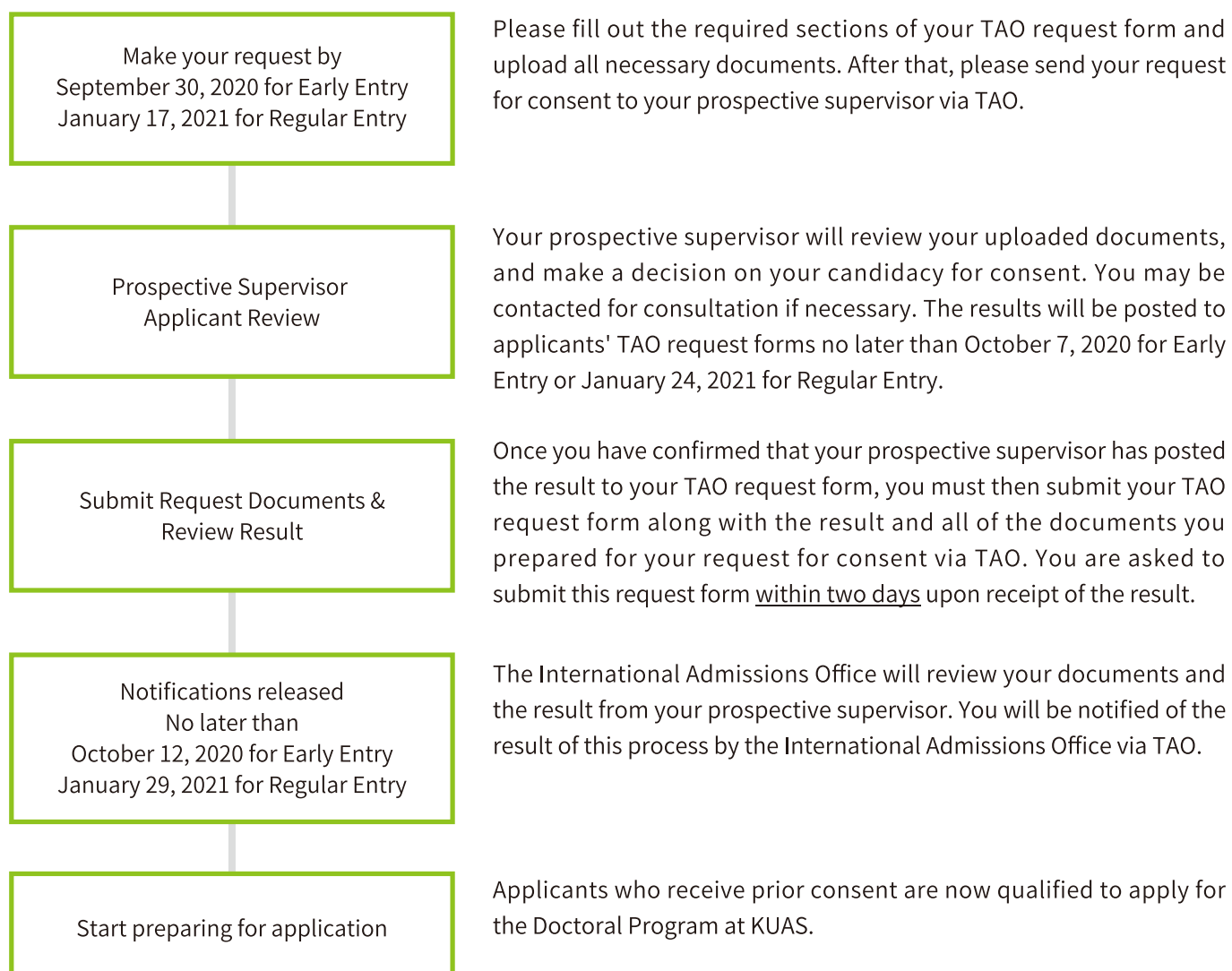
■ See Page 11 for the Faculty List.

You can find more details about our faculty members on our website:

<https://www.kuas.ac.jp/en/faculty-of-engineering/graduate-ap/g-faculty-list/>

If you have any questions about this process, please contact the International Admissions Office. For further details about the faculty members, please contact them directly.

Consent Request Process



NOTE:

- 01 You are not allowed to ask more than one supervisor for prior consent.
- 02 There is no specific format for research plans, but they should not exceed one sheet of A4 or U.S. letter-sized paper in length.
- 03 Please upload your list of research achievements if you have any. List the details of publications, presentations, awards, patents, etc.
- 04 You are allowed to submit your request through one TAO account for only one time. If you apply more than once, your request will be automatically rejected.
- 05 Evaluating candidates for consent takes time and may involve additional questions. Therefore, we recommend that you request consent as soon as possible. Once you have applied, please be patient as the professor review your documents. Applicants will be provided with their results no later than October 12, 2020 for Early Entry or January 29, 2021 for Regular Entry. Applicants who have not received prior consent will not be accepted.
- 06 Obtaining consent does NOT guarantee admittance to the KUAS Doctoral Program.

Faculty List

Faculty members	Titles	Areas of Research
Dr. Osamu Tabata	Professor	MEMS, NEMS, DNA Nanotechnology, Sensor
Dr. Alberto Castellazzi	Professor	Power Electronics, Power Semiconductor Devices, Packaging, Thermal Management; also, in collaboration with Dr. Fuat Kucuk: Renewable Energies and Electrical Machines
Dr. Hiroaki Fukushima	Professor	Motion Control of Robots, Multiple Robot Systems; in collaboration with Dr. Sajid Nisar: Medical Robotics, AI-powered Human-Machine Systems, Haptics, Soft Manipulators & Actuators (https://sajidnisar.github.io/research)
Dr. Hiroshi Kawakami	Professor	System Design, Systems Engineering, Mechanical Engineering
Dr. Ian Piumarta	Professor	Meta-programming, Reconfigurable Systems, Embedded and IoT Technologies; in collaboration with Dr. Zilu Liang: Pervasive and Wearable Computing, Personal Informatics, Applied AI/ML, Data Mining
Dr. Ippei Kishida	Associate Professor	Computational Materials Science, Battery Engineering, Ionics
Dr. Kazuo Oki	Professor	Remote Sensing, Drone Measurement, Environment Monitoring, Data Science, Food Production Technology & Sustainable Watershed Management (some researches may be performed in collaboration with Dr. Salem Ibrahim Salem)
Dr. Koichi Nakamura	Professor	Quantum Materials Science, Theory of Electronic States, Nanomaterials
Dr. Martin Sera	Junior Associate Professor	Mathematics, Complex Analysis, Complex Geometry
Dr. Masayuki Nishi	Associate Professor	Inorganic Material Chemistry, Nanomaterials, Synthesis and Processing, Optical Materials, Glasses, Ceramics Please see here for details of research activities. https://researchmap.jp/7000008457?lang=en
Dr. Ryo Takahashi	Associate Professor	Electrical Engineering, Information and Communication Engineering, Statistical Physics
Dr. Ryosuke Matsumoto	Associate Professor	Solid Mechanics, Computational Mechanics, Strength and Fracture of Materials, Atomic Level Simulation Please see here for details of research activities. https://researchmap.jp/read0115219?lang=en https://www.researchgate.net/profile/Ryosuke_Matsumoto
Dr. Shigeru Horii	Professor	Materials Science, Solid-state Physics, Ceramics, Strong Magnetic Field Science, Superconductivity Please see here for details of research activities. https://www.researchgate.net/profile/Shigeru_Horii
Dr. Tadayuki Imai	Professor	Optoelectronic Devices, Optical Crystals, Dielectrics, Holography
Dr. Takahiro Namazu	Professor	Nanomechanics, Nanotechnology, Functional Materials
Dr. Yoshihiro Sato	Junior Associate Professor	Robotics, Computer Vision, VR/MR

Apply Online

- 1** We request that all applicants apply through our Online Application System called The Admissions Office (TAO). Please go to the “Admission & Aid” page on our website and click the “Apply” button in the Graduate section to submit your application. If you do not have access to the internet, please contact our International Admissions Office.

URL of the Apply page:

https://www.kuas.ac.jp/en/faculty-of-engineering/graduate-ap/g-apply/#ap_link

- 2** All documents must be submitted online through TAO unless otherwise indicated.
- 3** Documents marked with ◆ must be sent by physical mail when KUAS so requests. Documents sent by physical mail must be originals (copies are not acceptable). Specific instructions will be given to applicants at a later date (if applicable).

NOTE:

- 01** All required documents, as well as payment of the application fee, must be received by the online application closing date. No application will be accepted under any circumstances if procedures remain incomplete or errors remain uncorrected on the day of the deadline.
- 02** If you do not receive an acknowledgment via email within one day, please contact the International Admissions Office immediately.
- 03** Please check your email regularly, as all notifications will be sent electronically.
- 04** Falsifying any information in applications or related documents may result in rejection/dismissal from KUAS.

Required Documents

All applicants **MUST** submit the following documents:

Photograph

Required file type: JPEG (JPG)

Please upload your photo through TAO. Your photo must be taken within the last three months, showing a portrait (front) view above the chest against a plain background. No caps or hats are allowed.

Summary of research

Required file type: PDF

A typewritten English summary of the applicant's master's thesis must be submitted. Please include a summary of any academic or professional achievements if any. It should not exceed three pages of A4 or U.S. letter-sized paper in length. If you have not yet completed your master's program, a summary of current research will be accepted.

Research plan

Required file type: PDF

Any format is acceptable, however, it should not exceed five pages of A4 or U.S. letter-sized paper in length. This research plan should be typed in English.

Application essay (400 to 500 words)

Required file type: PDF

Please write a short essay in English on the topic of your reason(s) for applying to the Doctoral Program at KUAS and upload it to TAO. In your essay, you should also describe what you expect to achieve in this program as well as your subjects of specialty. There are no specific requirements for the essay's formatting, spacing, etc.

Official academic transcripts from all colleges and/or universities attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

- 1 Official transcripts of all undergraduate programs
- 2 Official transcripts of all graduate programs

Please upload your official academic transcripts and certified English translation if needed through TAO. Transcripts should include all courses, credits, grades, and term information along with details about the grading system which is typically displayed on the back of the transcript.

Please be advised that you will be required to physically mail us your OFFICIAL transcripts when KUAS so requests. These official transcripts must be sealed in an envelope.

*Applicants who have not yet graduated from graduate school are required to submit their most current academic transcripts available. Final transcripts will be required at the time of enrollment.

Certificates (expected) of graduation from academic institutions attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

1 Certificates of graduation of all bachelor's degree programs

2 Certificates of graduation of all master's degree programs

Please upload your certificates and certified English translation if needed through TAO.

Please be advised that you will be required to physically mail us your ORIGINAL certificates when KUAS so requests.

*Applicants who have not yet graduated from graduate school will be required to submit their certificate of graduation at their time of enrollment.

Evidence of English language proficiency (TOEFL iBT/IELTS/PTE)

Applicants whose native language is not English are required to provide proof of their English proficiency. Please submit a valid score* from one of KUAS' acceptable standardized tests. Please refer to Page 8 for details about each test and applying for exemption.

Test scores must be sent directly from the testing agency. Applicants must request that their scores be sent directly to KUAS (or register on the testing agency's website). It may take up to 4 to 6 weeks for your results to arrive at KUAS. Therefore, we highly recommend that you take these tests well in advance.

-For TOEFL iBT, The KUAS institution code is **C468**.

*Test scores must be no more than two years old on their day of arrival at KUAS for them to be considered valid for admission.

A Letter of recommendation

Required file type: PDF

KUAS requires at least one letter of recommendation from an educator. It should be from your supervisor in a master's program.

The recommendation letter should be directly uploaded to your TAO application by your recommender. Please send your request for recommendation to them via TAO. Any format of recommendation letter is acceptable. However, this letter must be typed in English. Please be aware that it is your responsibility to ensure that KUAS receives this letter before the online application closing date.

Please note that KUAS may contact the recommender for more details.

Passport copy

Required file type: PDF / JPEG (JPG)

Please scan or photocopy the photo ID page of your passport and upload it to your TAO application for identification purposes. The uploaded scan copy must be in color and clearly show your photo, name, and passport number. Applicants who do not have a valid passport should submit a photocopy of another form of government-issued photo ID. Applicants with neither of these forms of ID are still eligible to apply. However, they will be required to submit a passport photocopy before enrollment.

Residence card copy (only for applicants who have a valid Japanese residential status)

Required file type: PDF / JPEG (JPG)

If you are a resident in Japan, please upload a copy of your residence card to your TAO application. The scanned copy must be in color and include both sides of the card.

Please send physical documents to the following address when you are requested to do so.

Mailing address:

International Admissions Office
Graduate School of Engineering
Kyoto University of Advanced Science
18 Yamanouchi Gotanda-cho, Ukyo-ku, Kyoto 615-8577, JAPAN

Information Regarding Financial Status (Only for applicants without a valid Japanese residence status)

On your TAO application, please submit the name of the person who will be the source of your financial support while at KUAS and your relationship with them. Additionally, you must state their income and bank account balance to demonstrate their financial capacity to support your study at KUAS.

You will be asked to submit the necessary documents to certify their financial capacity during your admission procedures.

Online Interview

At KUAS, we value each applicant's passion, enthusiasm, and independent thinking. In order to learn more about applicants, we ask all applicants to take an online interview with us. All interviews will be conducted via an online video chatroom, so it is not necessary for applicants to travel to Japan. Please ensure that you have access to a web-based video chat platform. During an interview, applicants are allowed to share supplemental materials to present them.

KUAS will send you an online interview invitation with detailed information, including an interview schedule by December 4, 2020 (Early Entry applicants) or March 24, 2021 (Regular Entry applicants). The exact date and time of your interview will be determined by the University. Please check your email / TAO account regularly for these notifications. Interviews will be held in November and December, and March, respectively.

Screening Methods

The screening of applications will be conducted based on the documents submitted and the results of the online interview. These processes will take place in a proper manner and each application will be reviewed fairly and with due care by our faculty members.

Announcement of Results

Results will be announced through TAO on the designated result announcement days. Please note that KUAS cannot answer any inquiries regarding results.

Scholarships

Scholarships are provided to a limited number of outstanding students based on a number of factors including but not limited to academic ability, scholastic achievements, social contributions, application contents and others.

KUAS offers two types of scholarships: the Super KUAS-E Scholarships and the KUAS-E Scholarships. They are competitive and are made available to students who demonstrate high academic performance. While at KUAS, the academic performance of each scholarship recipient will be **reviewed** to decide whether their scholarship will be renewed. Therefore, students who are awarded scholarships are expected to maintain consistently high academic performance and act as a role model for other students. If a scholarship recipient behaves inappropriately or does anything to damage the reputation of KUAS, **their scholarships will be revoked**.

Applicants who wish to apply for a scholarship must indicate their intent on the appropriate section of their TAO application. All information provided during the application process will be evaluated, and scholarship selection results will be released together with application results.

Student Accommodations

At KUAS, students can choose to live in an on-campus dormitory or in private accommodation outside of the campus. If you prefer private accommodation, KUAS can assist you in finding housing. Prospective students who receive an offer from KUAS can submit a request for on-campus housing. Due to limited on-campus dormitory availability, a lottery will be held if applications exceed the maximum number of residents. Furthermore, all dorm residence terms are limited to one year, after which students are required to seek off-campus housing. Once students have rented a dormitory room, they are obligated to stay until the end of their rental contract (one year).

On-campus dormitory accommodation fees

All students who live in the on-campus dormitory are required to pay the fees below, regardless of what financial aid they may receive. These fees cover a furnished dormitory room, utilities, and two meals every weekday (breakfast and dinner).

Accommodation fees		Remarks
Key Money	20,000 JPY	Payable with 1 st month's room rent Non-refundable
Room Rent	62,000 JPY	Per month

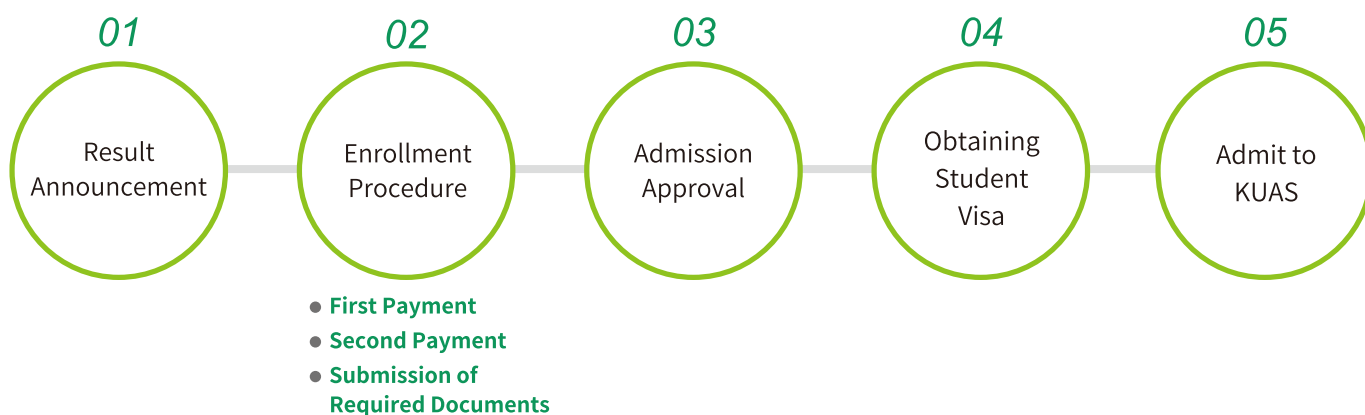
*Each fee is subject to change.

*Key Money includes maintenance costs for the shared areas of the dormitory and room cleaning costs after residents move out.

Enrollment Procedures

Admitted applicants must pay the required admission procedure fees and submit all requested documents by their deadlines. Please be aware that non-payment or incomplete submission of documents will result in cancellation of admission. For more details, please carefully read all documents when you receive your offer.

If there are any changes in your personal information, please immediately contact the International Admissions Office. Otherwise, you may not receive the necessary documents from us in time.



	First Payment Deadline	Second Payment Deadline	Document Submission Deadline
Early Entry	January 31, 2021	March 1, 2021	May 14, 2021
Regular Entry	May 6, 2021	June 4, 2021	

Admission Procedure Fees

To complete the enrollment procedure, you must pay the admission fee, partial tuition fee, facility fee, and laboratory fee by the specified deadlines. Please ensure that you have sufficient funds before applying. Invoices for the admission procedure fees will be sent along with your result notification.

Scholarship Tuition Reduction (percentage)		0 %	100%
First Payment	admission fee	200,000 JPY	0 JPY
	partial tuition/ facility/laboratory fee	500,000 JPY	0 JPY
Second Payment	insurance fee	3,770 JPY	3,770 JPY
Total fees due before enrollment		703,770 JPY	3,770 JPY

*The admission fee is non-refundable.

*The admission fee for graduates of KUAS is 100,000 JPY.

*Fees for each student will vary depending on whether they received a scholarship and what tuition reduction percentage said scholarship provides.

*If you fail to pay the required fees by their respective deadlines, you may not be allowed to enroll.

*Students must pay their tuition, facility, and laboratory fees for the second semester at the beginning of the second semester.

Payments for the First Year

*Currency = JPY

First Year		Annual	Annual Breakdown		
			Upon entry (For the first semester)		For the second semester
			First Payment	Second Payment	
Admission fee (a)		200,000	200,000	-	-
School fees	Tuition	650,000	-	325,000	325,000
	Facility	150,000	-	75,000	75,000
	Laboratory	200,000	-	100,000	100,000
	Subtotal (b)	1,000,000	-	500,000	500,000
Insurance fee (for 3 years) (c)		3,770	-	3,770	-
Total (a + b + c)		1,203,770	200,000	503,770	500,000

*Each fee is subject to change.

*The admission fee is only required at the time of enrollment. The fee for graduates of KUAS is 100,000 JPY.

Total Yearly Payments to KUAS

First year	Second year	Third year
1,203,770 JPY	1,000,000 JPY	1,000,000 JPY

*These amounts are subject to change.

*The admission fee is only required at the time of enrollment.

Insurance

The insurance fee is a one-off payment that provides three years' coverage for accidents and liability. All international students are required to register for this insurance.

Declining Enrollment

If you decide not to enroll at KUAS after all admission procedures have been performed, you must submit the designated statement by May 14, 2021 (Early Entry applicants) or June 4, 2021 (Regular Entry applicants) so that your second payment can be refunded (the admission fee can NOT be refunded). More details will be provided along with the release of admission results.

Student Visa

KUAS will take the necessary procedures to ensure that the Japanese Immigration Bureau issues you a Certificate of Eligibility (COE). This COE can be used to obtain your visa at the Japanese embassy or consulate general in your country or region.

To apply for a COE:

01

Applicants must pay all necessary admission procedure fees by their specified deadlines.

02

Applicants must prove they possess sufficient finances for their period of study.

03

Applicants must give KUAS permission to apply for the COE on their behalf.
(This permission is granted via your Application for Certificate of Eligibility.)

04

Applicants must submit all required documents by the specified deadlines.

Applicants must begin applying for a student visa as soon as receiving their COE. Specific details will be provided with the release of admission results.

If you need any assistance in preparing or submitting your application, contact us at admission@kuas.ac.jp or one of our appointed representatives or agents in your region.

Privacy Policy

KUAS may use personal information collected from applicants to:

01

contact applicants or their college if there are deficiencies or inaccuracies in their application documents;

02

send examination notifications to applicants;

03

release admission results to applicants;

04

send admission documents to successful applicants;

05

send information to new students and their guardians about the Entrance Ceremony and comprehensive insurance for students;

06

send information to students and their guardians following enrollment;

07

create name lists and other school documents for administrative and academic purposes after enrollment; and

08

perform data aggregation/processing (individual data will be anonymized).

We may entrust part of the handling of personal information and admission results to third-party organizations. However, this information will only be used for the purposes authorized by KUAS and may not be used beyond the scope of the defined, outsourced task. Third-party organizations are selected based on careful consideration of their appropriate management of personal information.

Please be informed that personal information will not be provided to third parties without the expressed permission of applicants unless:

01

an exceptional situation authorized by the relevant laws and regulations calls for it; or

02

an extraordinary situation occurs. (For instance, a situation in which it is necessary to release information in order to protect the life, health or property of an individual and KUAS is unable to reach the applicant or obtain their permission.)

If you have concerns about any of the above, please contact the International Admissions Office.