



## 國際學生招生簡章

# General Application Regulations for International Students Kun Shan University

**Online Application Website:**

<http://bir.ksu.edu.tw/io/public/>

**Contact Information**

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## The Application Schedule for Each Academic Year

### Spring Semester

<b>Schedule</b>	<b>Date</b>
Application Deadline	December 31 <sup>st</sup>
Post Results on KSU Website	January 31 <sup>st</sup>
Send Admission Letters	January 31 <sup>st</sup>

### Fall Semester

<b>Schedule</b>	<b>Date</b>
Application Deadline	May 31 <sup>st</sup>
Post Results on KSU Website	July 31 <sup>st</sup>
Send Admission Letters	July 31 <sup>st</sup>

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## ◆Application Instructions

### I. General Qualifications:

- A. The applicant should be an international student without nationality of Taiwan (R.O.C.).
1. An individual of foreign nationality, who has never held a nationality status from the Republic of China and who does not possess an overseas Chinese student status at the time of his/her application, is qualified to apply for admission under this regulation.
  2. An individual of foreign nationality, pursuant to the following regulations and who has continuously stayed overseas for no less than 6 years is also qualified to apply for admission under this regulation. However, an individual who plans to apply for study at a department of medicine, dentistry or Chinese medicine must have continuously stayed overseas for a period no less than 8 years.
    - (1) An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
    - (2) An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
    - (3) Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement permission during the same year of the application by the University Entrance Committee for Overseas Chinese Students.
- B. The applicant, who graduated from a high school, college or university, which is recognized by Ministry of Education, Taiwan (ROC), can apply for admissions. The international student with a high school diploma is eligible to apply for 4-year bachelor programs; with bachelor's diploma for master programs.

**II. Departments and Institutes Information:**

**A. English taught programs (For fall semester only)**

Colleges	Departments	Bachelor Programs	Master
College of Engineering	Department of Mechanical Engineering: International Bachelor Program in Mechanical Engineering	○	X
	Department of Mechanical Engineering: International Master Program in Mechanical Engineering	X	○
	International Master Program in Mechatronics Automation Engineering and Management	X	○
College of Business and Management	Department of Business Administration International Master Program in Business Administration	X	○
	Department of Business Administration International Bachelor Program in Business Administration	○	X
	International Master Program in Computer and Communication Engineering Management	X	○

**B. Chinese taught programs (for Spring and Fall semester)**

Colleges	Departments	Bachelor Programs (4-year Program)	Master Programs (2-year Program)	Doctoral Program (4-year Program)
Engineering	Mechanical Engineering	◎	◎	◎
	Electronic Engineering	◎	◎	-
	Electrical Engineering	◎	◎	-
	Environmental Engineering	◎	◎	-
	Materials Engineering	◎	◎	-
	Information Engineering	◎	◎	-
Business and Management	Business Administration	◎	◎	-
	Global Business and Marketing	◎	◎	-
	Real Estate Development and Management	◎	◎	-
	Financial Management	◎	-	-
	Information Management	◎	◎	-
Creative Media	Visual Communication Design	◎	◎	-
	Motion Pictures and Video	◎	◎	-
	Spatial Design	◎	◎	-
	Public Relations and Advertising	◎	-	-
	Information and Communication	◎	-	-
Applied Human Ecology	Sports , Health and Leisure	◎	-	-
	Bachelor Program of Fashion and Performance	◎	-	-
	Tourism Culture	◎	-	-
	Food and Beverage Management and Culinary Arts	◎	-	-

Note: “◎”means programs available; “-” means programs unavailable.

### III. How to Apply (Applying online):

Please send your application documents online as below:

<http://bir.ksu.edu.tw/io/public/>

(**Note:** Those who have incomplete documents on their application forms will result in a fail application.)

### IV. Application Deadline:

- **For Spring semester:** The application deadline is on December **31<sup>st</sup>**.
- **For Fall semester:** The application deadline is on **May 31<sup>st</sup>**.

### V. Application Documents Required:

**(All of the documents should be presented in English or in Chinese)**

- A. One copy of the complete application form.
- B. Two photos (in passport-photo size) taken within the past 3 months.
- C. A photocopy of passport. (The applicant only has to photocopy the first page of his/her passport, on which presents personal information and the photo of the applicant.)
- D. One photocopy of official highest degree diploma, which must be issued by his/her alma mater and must be authenticated from Taiwan Embassy/Representative Office in his/her country. Those who apply for bachelor programs must submit his/her high school diploma, and those who apply for graduate programs, must submit his/her bachelor diploma. The applicant, who is this year's graduates, must submit the official school letter stating the date of graduation, and submit his/her diploma when registering KSU. **The original verified certificate must be submitted upon registration at the beginning of the new semester.** Otherwise, the admission will be cancelled.

- E. One photocopy of complete highest degree transcript and must have official seal of his/her alma mater and authentication stamp from Taiwan Embassy/Representative Office in his/her country. The original verified transcripts must be submitted upon registration at the beginning of the new semester.
- F. Language Proficiency Certificate: The applicant will need to pass an English examination for the grade of TOEFL iBT 87 or TOEFL ITP 543 within the last two years, or equivalent certificates. If applying for Chinese taught program, it is needed to submit the TOCFL certificate or equivalent certificates.
- G. An official bank statement (in Chinese or English) that indicates an account balance of more than NTD\$180,000 (USD\$6,000). The statement has to be issued by a financial institution and cannot be older than 3 months at the time of the application.
- H. Other documents required by the specific department.
- I. Applicants apply for the doctoral programs should submit a copy of their master thesis and relevant publications.

**VI. Some Issues about Applications:**

- A. An applicant can apply for **ONLY** one program.
- B. The applicant should make sure that himself/herself is an eligible applicant and should check correctness of all application documents.
- C. The application with missing articles, incomplete forms will not be accepted by KSU. The applicant cannot do any changes to his/her application documents after sending them out. KSU will not return any application document to the applicant, no matter he/she receives admission or not. Therefore, please make a photocopy of all his/her documents by himself/herself before sending them out.
- D. According to the regulations of Ministry of Education, Taiwan (ROC), those who have been expelled by any university or college in Taiwan are not eligible to apply for admission to any university in Taiwan. Violation of this regulation will result in cancellation of his/her admission.



Personal Information Collection Statement (Statement of Notification Obligation According to Article 8 of the Personal Information Protection Act) :

Acting according to Article 8 of the Personal Information Protection Act, the Office of International and Cross-Strait Affairs of Kun Shan University (hereinafter referred to as the Organizer) hereby discloses to you the following information that you should read carefully before filling out the application:

1. The Organizer has to collect personal information about you to process the “Application for Admission and Exchange Student from Foreign Students” or the “Application for Exchange Student Overseas from Kun Shan University Students”. The collection, processing and use of personal information about you shall be subject to regulations set forth in the Personal Information Protection Act and related laws. The personal information to be collected and used this time is as listed in the application form. The said information will be used in evaluation and selection meetings and posted online. It includes the name, department and nationality of the student, etc. The use will be permanent. The user will be the Organizer.
2. You may act according to Article 3 of the Personal Information Protection Act and apply to the Organizer for access to, duplication of, or presentation of supplementations or changes to the personal information about you that the Organizer has collected or request the Organizer to stop collecting, processing or using such information. However, with information that the Organizer has to retain in order to execute its duties as required by law, the Organizer may not comply with your request.
3. You have the liberty to decide whether to provide your personal information. However, if you refuse to provide related personal information, the Organizer will be unable to accept your application.

## **VII. Notification of Admitted Students:**

- A. Application results
- **Fall semester:** will be announced on July 31<sup>st</sup>.
  - **For Spring semester:** The application deadline is on December 31st.
- B. The list of admitted students will be announced on our website: <https://eng-www.ksu.edu.tw/> . If the applicant doesn't receive the notice by end of August, please contact Office of International and Cross-Strait Affairs to re-issue. The contact information is listed below:

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## **VIII. Processes after Receiving Acceptance Letter:**

- A. Please follow the schedule of the acceptance letter to complete registration processes.
- B. Admitted applicants need to pay all expenses before the first week of the semester. His/her delay of any payment, which will be considered as an incomplete registration, may lead to cancellation of his/her admission.

## **IX. Reference about All Expenses:**

- A. Tuition and miscellaneous fees for each semester:

The tuition and miscellaneous fees may vary annually based on rules and regulations of Kun Shan University (KSU) and the Ministry of Education, Taiwan (R.O.C). The following rate table only applies to this academic year. (There are two semesters in each academic year in Taiwan.)

	College of <u>Engineering</u> College of <u>Creative Media</u> Department of <u>Information</u> <u>Engineering</u>	College of <u>Business and Management</u> College of <u>Applied Human Ecology</u>
<b>Items</b>	<b>Amount</b>	<b>Amount</b>
Tuition	NT \$38,694	NT \$36,986
Miscellaneous Fees	NT \$13,512	NT \$8,451
<b>Total</b>	<b>NT \$52,206</b>	<b>NT \$45,437</b>

*\*The list is applied to 2020 Academic Year. The actual amount may vary based on the announcement of each academic year.*

B. Semester Accommodation fees:

It is compulsory for Fall Semester students to stay in the dormitory in the first 2 semesters. For Spring Semester students, it is compulsory to stay in the dormitory in the first 3 semesters. The information of dormitory is presented below:

<b>Location</b>	<b>Type of Room</b>	<b>Fee (per semester)</b>	<b>Note</b>
South Dormitory	1 room for 4 people	NT \$11,900	The charge of electricity is <b>NOT</b> included. <u>The electric bill (fee) will be charged every month by user.</u>

*\*The list is applied to 2019 Academic Year. The actual amount may vary based on the announcement of each academic year.*

C. Student Group Insurance Fee:

The cost of student group insurance is NT \$ 418 per person for each semester.

D. Computer Using Fee:

The cost of computer using is NT \$ 1,310 to NT \$ 1,410 per person for each semester.

E. Internet Fee:

The cost of Internet and software is NT \$ 250 per person for each semester. Each student will only need to pay at the beginning of the semester.

F. The fee of Alien Resident Certificate:

It costs NT \$ 1,000 per person per year to apply and renew the Alien Resident Certificate.

G. The premium of National Health Insurance Policy:

In Taiwan, any foreigner who stays longer than 6 months and holds a Resident Certificate should enroll in the National Health Insurance (NHI) Program. The insurance fee is around NT \$749 per person every month. **Also for the first six months without the National Health Insurance, the new students need to apply kinds of medical insurance.** It costs around NT\$500 per month (NT\$3,000 for 6 months). The new students should submit a proof of being covered by this type of insurance which is valid for at least six months from the date entering Taiwan if they don't join the school's medical insurance policy.

H. Bedding fees (including a quilt, sheet, pillow....etc.): about NT \$2,000 per person.

I. Dormitory deposit: NT\$3,000. It is for the deposit to fix the facilities in the room if students break any facilities in the room before they graduate and departure. If the room is OK without any damage, NT\$ 3,000 will be returned to students.

\*It is compulsory for Fall Semester students to stay in the dormitory in the first 2 semesters. For Spring Semester students, it is compulsory to stay in the dormitory in the first 3 semesters. If the student leaves the dorm within the duration, the deposit won't be returned.

J. Other expenses:

Textbooks expense is vary with different courses he/she takes. Generally it is about NT\$5,000 per semester.

Living cost in south of Taiwan is around NT \$8,000 ~ NT \$10,000 per month.

#### **X. Scholarship Information:**

A. KSU provides the international students with KSU International Elite Scholarship, which will support them to pursue their academic study. It is provided to all the new coming international students in the first year.

It has the tuition fee partially waived. The students pay NT\$ 30,000 per semester in the **FIRST** year.

B. The scholarship will be re-evaluated according to the semester average grades from the **SECOND** year.

	Name of the Scholarship	Content		Eligibility		
		Tuition	Accommodation	Average Grades	Moral Conduct Grades	Rankings of the Class
2	KSU Board Chairman Scholarship	Fully waived	N/A	<b>90</b>	80	<b>Top 10%</b>
3	KSU International Elite Scholarship	Partially waived	N/A	<b>70</b>	80	N/A

C. Disqualification

If the students **fail to** reach the following standard, the payment for the semester will be paid all by students themselves.

	Degree	Average Grades	Moral Conduct Grades
1	Bachelor	<b>70</b>	80
2	Master	<b>80</b>	80

**XI. Notices:**

- A. For any question or complaint about admission procedure, the applicant can submit a written statement to the Office of International and Cross-Strait Affairs of KSU within 15 days after the announcement of admission results. Anonymous letters of complaints will not be processed.
- B. If any matter relevant to application fails to stipulate here, please follow the decision of KSU Evaluation Committee.