

## East-West Center Graduate Degree Fellowship

# LETTER OF REFERENCE – CIVIC ENGAGEMENT

We understand you have agreed to provide a letter of reference for an individual who is applying for an [East-West Center Graduate Degree Fellowship](#). Thank you for your time and effort in supplying this additional information. This reference letter will be considered as part of the application for the East-West Center Graduate Degree Fellowship only.

The East-West Center strengthens understanding and relations between the people of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree-granting institution, but works in partnership with the University of Hawai'i. The East-West Center Graduate Degree Fellowship provides substantial funding for master's and doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i.

Upon completion, please upload the signed reference letter using the link provided in the email you received from the East-West Center on behalf of the applicant. **Please note: You will only be allowed to upload one document.** If you wish to include a separate letter, you may paste it to this document or merge into one PDF.

**Notes:**

- Reference letters are strictly confidential, and the East-West Center will not release the contents of your letter to the applicant under any circumstances.
- The East-West Center might contact you to verify the authenticity of this letter. Therefore, please provide your email address and telephone number.

**Name and Title of Person Writing Recommendation:** \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

1. How long have you known the applicant?

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2. How well and in what capacity do you know the applicant?

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3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
Leadership						
Initiative						
Creativity						
Consideration/concern/care for others						
Adaptability						
Ability to help others with crises						
Intelligence						
Self-expression						
Ability to cope with personal crises						
Capacity for change						
Cross-cultural knowledge & experience						

4. Of similar applicants for advanced work you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average) in the area of cross-cultural community building?

5. What are the applicant's special academic/professional strengths and weaknesses?

6. What has been individual's greatest achievement (academic, personal, community)?

7. Please provide additional comments that you deem relevant regarding the applicant's civic engagement such as volunteer community service and leadership, extracurricular activities and/or other ways the applicant has participated in the life of their community in order to improve conditions for others or to help shape the community's future.

8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Recommend

Recommend with reservations

Do not recommend

Insufficient basis for making recommendation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Include additional comments here or save this letter as a PDF file to merge with an additional document.